

**PANJAB UNIVERSITY, CHANDIGARH**

**No. 13200/C**

**Dated:- 26.07.2016**

As per the guidelines of the U.G.C. dated 26.02.2013, following facilities are allowed to be provided by the Competent Authority of the University to the Blind persons during written examinations of the University:-

1. The facility of Scribe/Reader/ Lab Assistant should be allowed to any person who has disability of 40% or more if so desired by the person.
2. The Candidates are free to opt their scribe as per their choice/discretion.
3. Criteria like educational qualification, marks scored, age or other such restrictions for the scribe/ reader/ lab assistant should not be fixed. Instead, the invigilation system should be strengthened, so that the candidates using scribe/reader/ lab assistant do not indulge in malpractices like copying and cheating during the examination.
4. There should also be flexibility in accommodating any change in scribe/reader/ lab assistant in case of emergency. The candidates should also be allowed to take more than one scribe/ reader for writing different papers especially for languages.
5. The candidate should be allowed to check the computer system one day in advance so that the problems, if any in the software/system could be rectified.
6. The disability certificate issued by the Civil Surgeon of a District, Director/Principal or Professor of Medical College affiliated to the University or an institution of national importance as a permanently physically disabled person.
7. The word "extra time or additional time" that is being currently used should be changed to "compensatory time" and the same should not be less than 20 minutes per hour of examination for persons who are making use of scribe/ reader/ lab assistant. All the candidates with disability not availing the facility of scribe may be allowed additional time of minimum of one hour for examination of 3 hours duration which could further be increased on case to case basis.

**Sd/-  
Controller of Examinations**